



Office of the Secretary

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May 28, 2020

Arkansas CARE Steering Committee
1509 West Seventh Street, Suite 401
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Dear Arkansas CARES Steering Committee:

On March 11, 2020, Governor Asa Hutchinson declared a public health emergency in the State of Arkansas due to the presence of COVID-19 in the state. As of May 26, 2020, 961 inmates at the Cummins Unit and 227 inmates at the Randall L. Williams Unit within the Division of Correction and 63 residents at the Central Arkansas Community Correction Center within the Division of Community Correction have been diagnosed with COVID-19. Inmates and residents have also been tested at 16 other facilities with no inmate or resident tests coming back positive.

The Department of Corrections (DOC) proposes to use funding made available to the state under Section 601 of PL 116-136, the "Coronavirus Relief Fund" of the Coronavirus Aid, Relief, and Economic Security Act (CARES) to extend the previously approved Hospital and Health Care Facility Care Continuity Incentive (CCI) payments to correctional facility workers whose services are, or have been, substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Payments will be extended to the following groups:

Security personnel assigned to these correctional facilities who regularly came into physical contact with the inmate or resident population:

1. Correctional Officer I
2. Corporal
3. Sergeant
4. Lieutenant
5. Captain
6. Major
7. Food Preparation Supervisor
8. Food Preparation Manager

Non-Security administrative personnel from the affected locations are included as they also regularly come in physical contact with the inmate or resident population:

1. Administrative Review Officer
2. Human Resources Coordinator
3. Human Resources Assistant
4. Correctional Unit Accreditation Specialist
5. Commissary Manager
6. Construction Project Manager
7. Maintenance Supervisor
8. Maintenance Technician
9. Records Supervisor
10. Administrative Specialist
11. Business Operations Specialist
12. Property Officer
13. Mailroom Services Coordinator
14. Inmate Grievance Coordinator
15. Senior Chaplain
16. Chaplain
17. Classification & Assignment Officer
18. Program Coordinator
19. Fiscal Support Specialist
20. Recreational Activity Supervisor
21. Warden
22. Deputy Warden
23. Superintendent
24. Advisor
25. Program Specialist
26. Treatment Coordinator
27. Rehab Program Manager
28. Substance Abuse Program Leader
29. Substance Abuse Program Coordinator
30. Psychological Examiner
31. Psychologist
32. Industrial Supervisor
33. Industry Program Manager

Public safety was maintained at these locations while managing the pandemic within each facility.

Estimated Cost at \$500 per employee who worked a minimum of forty (40) hours during the pandemic outbreak at their facility:

Cummins Unit – \$191,000
 Security - \$159,000
 Non-Security - \$32,000
Randall L. Williams Unit - \$79,000
 Security - \$63,000
 Non-Security - \$16,000
Central Arkansas Community Correction Center - \$31,500
 Security - \$22,000
 Non-Security - \$9,500

The estimated total cost is \$301,500. Thank you for consideration of this request.

Sincerely,



Wendy Kelley
Secretary